

**The recruitment of a Project Assistant for the Municipal Indoor Stadium
of the Kandy Municipal Council**

Applications are hereby invited from qualified candidates for the recruitment of a Project Assistant for the Municipal Indoor Stadium, based on the service requirements of the Kandy Municipal Council. Accordingly, applications should be sent by Registered Post to the address of Municipal Commissioner, Kandy Municipal Council, Kandy, before 2026.07.24, with the name of the post stated on the top left corner of the envelope.

1. Number of Positions : 01
2. Age : All applicants must be not less than 18 years and not more than 35 years of age as of the date of application
3. Monthly allowance : Rs. 25000/-
4. Educational and Other Qualifications : Passing the G.C.E. (Advanced Level) Examination in three subjects from any stream at one sitting (excluding General English)

and

Must possess a sound knowledge of computer applications (Relevant certificates proving computer literacy must be produced)

and

Must possess a good knowledge of Sinhala and English languages.

and

Work experience in an institution related to sports activities will be considered a special qualification

5. Selection Method : All applicants possessing the basic qualifications will be called for a structured interview. Following the verification of all required qualifications, eligible candidates will be recruited based on the order of merit of the marks obtained.

The Project Assistant selected will be employed subject to the following conditions

The Indoor Stadium operates from 6.00 a.m. to 10.00 p.m. on all days except government holidays, and employees are deployed on a shift system. The morning shift operates from 6.00 a.m. to 2.00 p.m., and the evening shift operates from 2.00 p.m. to 10.00 p.m. Based on service requirements, ability to work in either of these two shifts is mandatory.

1. Service must be provided for a minimum of 08 hours per day. To receive the monthly allowance, a minimum of 21 days must be worked.
2. Must engage in duties full-time during the respective shift of employment.

3. Depending on service requirements, there may be occasions where calling for duty on Saturdays and Sundays becomes necessary. On such occasions, service must be provided subject to the aforementioned allowance.
4. Must enter into a service agreement for a period of 01 year relevant to the provision of services, and this period may be extended based on service requirements

6. Other qualifications :
- Applicants must be residents within the Kandy municipal limits.
 - Applicants must be citizens of Sri Lanka.
 - All qualifications for recruitment must be fully completed in every respect as of the closing date for applications.
 - Must be physically and mentally fit in every aspect to perform the duties of the post.
 - Applicants must possess an excellent character.

Note :- Applications for the provision of these services can be downloaded from the Kandy Municipal Council website - www.kandy.mc.gov.lk. All the necessary qualifications shall be met as at the closing date of applications and the decision of the Municipal Commissioner of Kandy Municipal Council shall be final with regard to the obtaining of services. The Municipal Commissioner of Kandy Municipal Council reserves the right for postponing or making changes to this recruitment and cancelling or amending this notice after or during the period of calling for applications.

A.H.M. Indika Kumari Abeysingha
Municipal Commissioner
Kandy Municipal Council

2026.07.10

Specimen Application
The recruitment of a Project Assistant for the Municipal Indoor Stadium
of the Kandy Municipal Council

01. The local government body to which the applicant belongs:
02. (අ) Name with initials (in Sinhala) :
- (ආ) Full name (in Sinhala) :
- (ඇ) Full name (In English Block Capitals):

03. National Identity Card Number

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04. Date of Birth :- Year: Month: Date:

05. Age as of the closing date for applications (2026.07.24) Years..... Months..... Days.....

06. Gender :

07. Civil Status :

08. Permanent Address :

09. Telephone No. :

10. Whether a Sri Lankan Citizen? :

If so, whether by descent or by registration?

11. Educational Qualifications

11. (I) G.C.E. (Ordinary Level) Examination

11. (II) G.C.E. (Advanced Level) Examination

Year :

Admission No :

Index No.	Subject	Grade obtained
01		
02		
03		
04		
05		
06		
07		
08		
09		
10		

Year :

Admission No :

Index No.	Subject	Grade obtained
01		
02		
03		
04		

11. Details of Degrees and Other Higher Educational Qualifications

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12. Professional Qualifications / Memberships and Work Experience:

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13. Applicant's Certification:

I hereby certify that the information provided by me above is true and accurate. I am clearly aware that if any of the information provided above is found to be false before my selection, I will be disqualified for the appointment, and if discovered after selection, I will be subject to immediate dismissal from service without the payment of any compensation.

Date:.....

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Applicant's signature